



REQUEST TO CLAIM EXCESS PROCEEDS

DOCUMENTS REQUIRED

Per Nevada Revised Statute (NRS) 361.610(5), if a person who would have been entitled to receive reconveyance of the property pursuant to NRS 361.585 makes a claim in writing for the excess proceeds within one year after the deed is recorded, the County Treasurer shall pay the claim or the proper portion of the claim over to the person if the County Treasurer is satisfied that the person is entitled to it. All claims for excess proceeds must include the following:

- A copy of the original vesting deed if you were the owner of the parcel prior to the tax sale.
(NOT THE DEED THAT THE CITY OF CARSON CITY TREASURER RECORDED)
- A copy of your valid picture ID (i.e., driver license)
- A completed and signed W-9 form.
- A notarized Request for Release of Funds form from the Treasurer's Office
 - o All vested owners must fill out an application
 - o If the funds are being requested through a recovery agent, a copy of the contract assigning a portion of the benefits to the recovery agent must accompany the application. The agreed-upon percentage of the funds must be included in the contract.
 - o A copy of the partnership agreement to determine the powers and duties of the partners.
- A certified copy of your marriage certificate (if your name is different than the original vested deed)
- A certified copy of a death certificate for any deceased joint tenants on the original deed. (If you are an heir, you must present a copy of the probate court order showing the property was given to you.)
- Documentation showing your legal connection to the parcel prior to the auction.
- Contact information in case we need additional documents or information.

Return the above information to: **Carson City Treasurer's Office**

201 N. Carson Street Suite # 5

Carson City, NV 89701

**** EXCESS PROCEEDS WILL BE HELD FOR ONE YEAR AFTER THE SALE DEED IS RECORDED. ALL CLAIMS FOR EXCESS PROCEEDS MUST BE FILED WITHIN THIS ONE-YEAR PERIOD. THE CARSON CITY TREASURER WITH THE HELP OF THE DISTRICT ATTORNEY WILL THEN APPROVE OR DENY ALL CLAIMS WITHIN 30 DAYS AFTER THE PERIOD FOR FILING A CLAIM HAS EXPIRED. ****

OFFICE OF THE TREASURER
201 North Carson Street, Suite 5 • Carson City, NV 89701
Office: (775) 887-2092 • Fax: (775) 887-2102
Email: treasurer@carson.org

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REQUEST FOR RELEASE OF FUNDS CARSON CITY TREASURER TAX SALE

I, _____, do hereby request excess proceeds under NRS 361.610(5)
 (PLEASE PRINT NAME)
 from the sale of the following property known as Assessor's Parcel Number: _____ and
 address: _____, and was sold at public auction on _____
 (DATE OF SALE)
 for delinquent property taxes under NRS 361.595.

Interest in Property: (check one)

- Owner
- Beneficiary under a note and deed of trust
- Mortgagee under a mortgage
- Creditor under a judgement
- Person to whom the property was assessed
- Person holding a contract to purchase the property before its conveyance to the county treasurer
- Director of the Department of Health & Human Services if the owner has received or is receiving any benefits from Medicaid
- Successor in interest of any person specified above. (Please also check the appropriate box above.)

With this application, I hereby release the Carson City Treasurer's Office and the Consolidated Municipality of Carson City, Nevada from all claims which may arise as the result of this sale.

 SIGNATURE OF REQUESTOR

State of _____)
) ss:
 County of _____)

 ADDRESS

On this _____ day of _____, _____,
 (DAY) (MONTH) (YEAR)

 CITY, STATE, ZIP CODE

(NAME OF REQUESTOR)
 personally appeared before me and acknowledged to
 me that he/she had executed the same freely and
 voluntarily for the purposes mentioned therein. In
 witness whereof, I have hereupon set my hand and
 seal the date first written above in this release.

 TELEPHONE NUMBER

 NOTARY PUBLIC my commission expires